Feasibility/Pilot Study Letter of Intent (LOI)

ACSR
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For NCI Use Only

Approved: _____ Date:_____
Comments:

The Feasibility/Pilot Study LOI is designed for studies in which a mininal number of samples (20 or fewer) are needed for test development, quality control, and/or preliminary research. The Feasibility/Pilot Study LOI allows a researcher to request up to 20 samples on a **one-time** basis for a particular study.

A. Study Design

Provide a brief description of the study. Include the following:

1. Title of Project
2. Hypothesis- Clearly state the question to be addressed.
3. Experimental Approach - Types of assays to be performed, markers to be measured, tissue requirements, data requirements (clinical, pathological, and outcome data) and a justification of the choice of markers, methods, and tissue needs.
4. Funding and IRB Information

Project Title: _____

Brief Description of Project: _____

_____

_____

_____

B. Biospecimen Criteria:

Type of Specimen	Quantity and Volume	Additional Biospecimen Criteria

C. Funding and IRB Information:

The ACSR policy requires all researchers using ACSR biospecimens to follow the "Common Rule". The ACSR does not provide patient identity or other PHI to investigators. All biospecimens are either anonymized, de-identified, or are part of a limited data set. This ensures complete confidentiality regarding medical information of patients.

Please attach a copy of the IRB approval or exemption letter to this LOI

Please include your major research grant. Institutional and other funding sources may be listed. If you are currently unfunded, please indicate below:

Funding Source:_____

Grant #: _____

Period of support: from _____ to _____

Active or Pending? Active Pending (submission date:_____)

IRB Approval #:

How did you learn about the ACSR? _____

AIDS AND CANCER SPECIMEN RESOURCE
LETTER OF INTENT

D. Agreement of Use and Acknowledgement

The recipient/investigator hereby agrees that the biospecimens provided by the U.S. National Cancer Institute's NCI's AIDS and Cancer Specimen Resource will be used only for the purposes specified in this Letter of Intent (LOI). The recipient agrees to not transfer biospecimens (or a portion thereof) supplied by the ACSR to third parties, without the **prior** written permission of the ACSR. The investigator further agrees that this is a one-time only request, and to complete and submit a Standard Form application to the ACSR if further biospecimens are needed for this project. The investigator certifies that they have the requisite institutional approvals necessary to conduct this research. The recipient will provide an annual progress report to the ACSR approximately one year after receipt of specimens, agrees to make the study results available to the scientific/research community and to acknowledge the contributions of the ACSR in all abstracts, presentations, publications, grants, and patents resulting from the use of these biospecimens. Investigators are encouraged to use the recommended wording when acknowledging the ACSR: **Specimens were provided by the AIDS and Cancer Specimen Resource (ACSR), funded by the U.S. National Cancer Institute.**

_____

Investigator's Signature

_____

Investigator's Printed Name

_____

Title

_____

Date

Investigator Contact Information

Institution: _____

Department: _____

Telephone: _____ Fax:_____

Email: _____

Co-Investigator Name: _____

Mailing/Shipping Address: _____

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